

# Electronics and Mobile Phone Policy



THE KING'S COLLEGE  
Be exceptional.



## Compliance and Review

The King's College is committed to the continuous improvement of its Child Protection Programme and adhering to the WA child protection laws, regulation and standards.

## The King's College Mobile Phone Policy

Reviewed by:	The Principal	Updated:	October 2019
Endorsed by:	The School Board	Next review:	October 2020

## **Purpose**

The College recognises the fact that there are times when it is genuinely appropriate for students to carry mobile phones to and from school in case of emergency. Whilst at school contact with parents or by parents needs to be made via the phones in Student Services.

Students may also prefer to listen to music whilst travelling to and from school by bus. It is not necessary, however, for students to have access to iPods and other electronic devices, including mobile phones, during school hours.

The College reminds parents and students that electronic devices and mobile phones are expensive items and are often a highly prized target for theft. It is advisable for expensive electronic devices and mobile phones to be insured as personal property. Mobile phones are also often a means of intimidating or bullying other members of the College community.

For these reasons, mobile phones and other electronic devices are collected by teachers during the morning class/form period and returned at the end of the day or during the afternoon form period. Each student is given a padded post bag in which to store their phone and other devices. This bag must be clearly labelled with the student's full name. The bags are then locked away for the day for safekeeping.

## **Electronics and Mobile Phone Rules for College Students**

The following rules apply to the carrying, storage and use of electronic and mobile phone devices within the College:

- i. Electronic devices and mobile phones are brought to the College entirely at their owner's risk. The College will collect the items to ensure that they are not misused during the day, but the College takes no responsibility for the theft, loss or damage resulting from students bringing these items to the College.
- ii. Electronic and mobile phone devices are to be stored in the manner provided by the College each day i.e. the devices must be switched off and are collected during morning form and stored in a labelled padded post bag in a secure location. Devices will be redistributed by staff during afternoon form. If a student is late to school and misses form, the student's electronic devices and mobile phone must be handed in to Student Services for safekeeping during the day. Students will then need to go back to Student Services at the end of the day and collect their devices.
- iii. Students must store their devices in a bag clearly labelled with their own name not the name of another student. Storage of the device/devices in another student's bag will prevent a student from receiving their devices back in the event of leaving the College early.

- iv. The College takes no responsibility for the health effects (potential or actual) resulting from the use of these devices.
- v. Courtesy, consideration and respect for others are always important. Mobile phones should not be used to bully, harass or intimidate others on the way to or from school or any time whilst the student is at the College.
- vi. Students are not permitted to use mobile phones during field trips, excursions, camps or other off-campus supervised activities. Arrangements will be in place for communication with parents/carers in these instances in case of emergency. Electronic devices such as iPods may be used during travelling time with teacher permission. Cameras may possibly be used during camps, but their use is subject to acceptable standards of consideration and respect for others.

Students and their parents are expected to recognise these rules and acknowledge their compliance with the policy and its rules.

**RELATED POLICIES:**

*Behaviour Management Policy*

*Student Cyber Safety Code of Conduct*