



Student-Parent Device Participation Agreement

General Use

1. I understand that I must bring my MacBook/iPad to school each day.
2. I will ensure the MacBook/iPad is fully charged at the beginning of each school day.
3. I will leave the MacBook/iPad charger at home unless directed to bring it to school under special circumstances.
4. I will use the MacBook carry bag provided when transporting it around the school or to and from home.
5. I will keep food and drink away from the device.
6. I will immediately report any accidents, breakages or theft/loss to IT support services, my teachers, and parents.
7. I will not take or distribute digital images/videos/voice recordings without both the express permission of the person who is being recorded and the supervising teacher.
8. I will not take or distribute digital images/videos/voice recordings that are personal and not directly related to my school subjects.

Content and Security

9. I will only, whilst at school, use the device to support my school-learning program.
10. I permit my teachers and parents to perform checks to monitor that I have not installed illegal/unsuitable software applications and content, and to check the websites that I visit. I understand there will be consequences for inappropriate use.
11. I am responsible to ensure that backups are made each week of all files on the internal hard drive using the College's cloud networked services.

Safety and Security

12. I will only go to websites at school that support my learning activities and will only access websites via the College Internet Service Provider (ISP).
13. I will be cyber-safe and cyber-smart when using the internet.
14. I will comply with all College policies, procedures, and guidelines in respect to cyber safety.
15. I will demonstrate the College moral and ethical etiquette regarding other people when using the device and other equipment.
16. I will use the device lawfully. Children under the age of 18 can still get in trouble with the law for being involved in a fight. Therefore, I will not film a young person fighting, post or share a video of a young person in a fight, ask for or keep a video of a young person in a fight.
17. For security reasons, I will not share my account names and passwords with others unless requested by my parents, school staff, or IT support technicians.
18. I am responsible for the security and use of the device while at school. A locker will be provided for me to place my equipment in during break times so I will not keep my device in my school bag. It is my responsibility to ensure that there is a working lock for my locker at all times.
19. Identification will remain permanently present on the device, power adapter, and protective bag.
20. I understand that if any of the above conditions are not followed, I may not retain continuing authorisation to use the Apple MacBook/iPad at The King's College.

Parent / Care Giver Signature required: _____ **Date:** _____

Student Signature required: _____ **Date:** _____

(Please refer to the One-To-One Device Parent and Student Handbook for detailed information, available for viewing on the College Website)