

Uniform Policy and Procedures



THE KING'S COLLEGE
Be exceptional.



Compliance and Review

The King's College is committed to the continuous improvement of its Child Protection Programme and adhering to the WA child protection laws, regulation and standards.

The King's College Uniform Policy

Reviewed by: The Principal
Endorsed by: The School Board

Updated: May 2022
Next review: May 2024

UNIFORM POLICY

Version Management			
Version	Date Published	Changes Made	Author of Changes
2022	26/5/2022	Minor changes (blazer, dress/shorts length, hair, jewellery, piercings, sunglasses), hats outside all year, photo guide	Kyle Baggaley, Deputy Principal of Student Services

UNIFORM POLICY

The King's College is guided in the formulation of its child Safe policies by the National Principles for Child Safe Organisations (National Framework for Protecting Australia's Children 2009-2020).

1. RATIONALE

This policy provides guidelines for student uniforms at The King's College. It seeks to acknowledge and perpetuate the original vision of those who founded the College as a Christian educational community with a Spirit-filled emphasis. Further, the intention and purpose of this policy is to address uniform matters; however, the principal has discretion over any matter not specifically stated in the policy and in circumstances where the arbitrary application of the policy does not achieve the overarching purpose of the College's vision, mission and objectives.

2. GENERAL PRINCIPLES

The King's College is a 'uniform' school, requiring students to be well presented.

The uniform code is designed to instil a sense of pride in the students for their College. In addition, it provides a valuable opportunity for students to be trained in representing an organisation in which they are involved. They will, later in life, represent organisations as employees and members where the expectation will be that they maintain a specified standard.

Teachers and parents have a responsibility to support and uphold the uniform policy. How the students wear the uniform reflects on the College in the community.

3. UNIFORM REGULATIONS

General

All items of uniform, except shoes and tights, must be purchased from the on-site College uniform shop.

When travelling to and from the College, on school days, the correct College uniform must always be worn. This applies to students if travelling by car, public transport, walking or cycling. Students are not permitted to leave the College in clothes other than the College uniform e.g., other sports clothes, work uniforms, unless permission has been gained from student services. This will only be granted in exceptional circumstances. Sports uniform is acceptable for after-school sporting and extra-curricular activities which are associated with the College e.g., athletics training.

All items of the uniform are to be worn in the correct manner e.g., shoelaces tied correctly, and hats worn the correct way.

The uniform, in full or in part, must never be worn with casual clothing.

College Hat must be worn outside all year (primary students only), Terms 1 and 4 (secondary students), but must not be worn inside.

College School Bag or the College Sports Bag are the only bags to be brought to school from Pre-primary to Year 12, including offsite events and excursions.

Faction/House Shirts only to be worn to school on scheduled sport days and house events as indicated by the Deputy Principal Student Services or Head of Primary.

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Clothing

In the winter terms, the blazer must be worn; in the summer terms, it need not be worn apart from formal occasions or excursions as directed. The blazer may be removed after morning form but must be put on before the end of the day. It must be worn to formal occasions, as directed.

Jumpers should not be worn outside the College grounds as an outer garment in winter. Jumpers are not to be worn with the sports uniform and the tracksuit top should not be worn with the normal school uniform.

The leaver's jacket is not part of the formal uniform and is allowed as a courtesy to the students and entirely at the discretion of the executive. It may be worn in place of the blazer (Year 12 only). It must be replaced by the blazer for all formal events held during this time, as directed.

- The shirt must be tucked in.
- The jumper or jacket must not be worn tied around the waist.
- The hemline for the dress must be no shorter than three fingers width above the knee
- Shorts must be no shorter than three-quarter thigh length.
- No items may be rolled up/over at the top or bottom.
- Bicycle pants may be worn underneath the uniform as long as they are not visible.

Shoes and Socks

- Shoes must be plain black leather lace-up dress shoes.
- The shoes must not be made of suede, canvas or soft material.
- The shoes must have heels that are no less than 2cm and no greater than 4cm in height.
- The shoes must be polished.
- Girls' socks must have the College logo.
- Boys' socks must be the College navy blue ones.

Hair

- Hair must be kept clean, neat and tidy.
- Long hair must be tied back (long hair is defined as all hair touching the top of the collar or longer).
- All hair must be off the face with any strands clipped back.
- Hair may be coloured provided the colour is natural-looking.
- Numerous small plaits are unacceptable unless that styling is part of a student's culture, in which case hair bands must be plain navy blue, black or white otherwise, neutral tone elastic bands are acceptable.
- Clipper haircuts (full or partial) must be number 3 or above. Shaved heads are not acceptable.
- Extreme styles like (but not limited to) spiking, giving too much volume, Man buns, mullets and shaved lines or patterns are not permitted.
- Hair accessories must be completely plain (no decorations) and only in the colours navy blue, black or white.

Jewellery

- Students may wear a watch (Smartwatches are not permitted).
- Necklaces/chains are not permitted.
- Bracelets are not permitted, except for the 'Jesus' bracelet.
- Cultural or religious items may be considered upon written application to and approval by the Principal.

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Piercings

- Students may wear one set of earrings (sleepers or studs; in the centre of each lower lobe; small gemstones may be permitted, no hanging parts).
- No other piercings are permitted, including brow, nose and tongue piercings.
- Piercing retainers or coverings are not permitted.
- Students found to be wearing jewellery that does not meet College expectations will have the jewellery confiscated. These items will be returned at the end of the term or will need to be collected by the student's parent/carer.

Make-up

- Make-up is not permitted, including nail polish.
- A thin layer of foundation/tinted moisturiser may be worn.

Sunglasses

- Students may wear sunglasses when outdoors, but they are not permitted to wear sunglasses in classrooms or on their heads. The College takes no responsibility for loss or damage to glasses.

Other

- Face must be clean-shaven.
- Body markings are not permitted, including tattoos.
- In some circumstances, cultural variations may be approved by the Principal. In order to seek approval, all requests must be forwarded to the Principal in writing. The Principal may then request a meeting to discuss these variations.

Free Dress Days

At times during the College year, students participate in various fund-raising events, including Free Dress Days.

On these special days, students are allowed to wear free dress rather than the College uniform. A gold coin donation is required from each student who chooses to wear free dress. The money will be collected on the morning at form class and will be donated to the charitable organisation nominated prior to the day.

The Free Dress Day regulations are outlined below:

- Appropriate casual clothing may be worn.
- The College sports uniform may not be worn; however, students who have Physical Education or any other class where sports uniform is normally worn, must bring the uniform and change at the appropriate time.
- Normal College rules regarding hair and make-up apply on the day.
- No inappropriate/explicit slogans/graphics.
- No crop tops or see-through tops or dresses.
- Necklines must be modest.
- Shoulders must be covered (no tank tops, singlets, strapless tops or tops with spaghetti straps).
- No short-shorts or skirts (hemlines must extend past the student's fingertips as they stand straight and stretch their hands down by their sides).
- If leggings are worn, they must be paired with shorts or a skirt.
- Students are reminded that they will still require covered shoes for school.

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If the Student Services staff, under the leadership of the Dean of Students, deem a student's clothing to be unsuitable, the College reserves the right to contact the parents/carers and request the student be collected or a suitable change of clothing be provided. Students may be asked to remain in Student Services until such time as their dress standards are approved.

4. UNIFORM MANAGEMENT PROCEDURES

For incorrect uniform, infringements are issued.

- Incorrect uniform issues that are immediately correctable (e.g. hair down, shirt out, jewellery worn)
 - The student is given an infringement.
 - The student is asked to correct the issue immediately.
 - Failure to comply follows standard removal procedures.
- Incorrect uniform issues that require action out of class (e.g. make-up, unshaven)
 - The student is given an infringement.
 - The student is sent to the Student Services to obtain wipes/razor to correct the issue.
 - Failure to comply follows standard removal procedures.
- Incorrect uniform issues that require purchase of items (e.g. missing/incorrect uniform pieces)
 - The student is given an infringement.
 - If parents, when contacted regarding the infringement, indicate their intention to purchase the uniform item, a note, including the date and name of the item, is written in the student's Diary (where applicable) to excuse the student for one week. Following that, usual procedures apply.
- Incorrect uniform issues that require action out of school (e.g. hair incorrect length/colour)
 - The student is given an infringement.
 - If parents, when contacted regarding the infringement, indicate their intention to solve the uniform problem, a note, including the date and brief description of the issue, is written in the student's Diary (where applicable) to excuse the student for a reasonable amount of time. Following that, usual procedures apply.
 - In some cases, parents may be contacted to collect students and students may not be permitted to return until the concern has been rectified.
 - Students whose hair cuts are not consistent with the school expectations but require the hair grow out may be required to have their break times in student services and until the issue is resolved.
- Incorrect uniform issues on free-dress days
 - The student is sent to Student Services and parents are contacted.

5. APPLICABLE LAW

The King's College acknowledges its obligations to comply with all relevant and applicable statutes and laws of the State of Western Australia and the Commonwealth in the implementation of its Uniform Policy.


6. RELEVANT POLICIES

- Discipline Policy
- Behaviour Management Policy
- Student Code of Conduct Policy

ANNEXTURE 1 - UNIFORM REQUIREMENT DETAILS

Kindergarten and Pre-Primary Uniform


Kindergarten and Pre-primary Summer Uniform TERMS 1 & 4		
FEMALE		MALE
<p>Blue Polo Shirt with Crest Navy Rugby Style Sport Shorts Black T-Bar Sandals or Sports Shoes (minimal trim, preferably velcro) Bucket Hat</p>		<p>Blue Polo Shirt with Crest Navy Rugby Style Sport Shorts Black T-Bar Sandals or Sports Shoes (minimal trim, preferably velcro) Bucket Hat</p>

Kindergarten and Pre-primary Winter Uniform TERMS 2 & 3		
FEMALE		MALE
<p>Blue Polo Shirt with Crest Navy Rugby Style Sport Shorts (Under Tracksuit) Navy Tracksuit with Crest College White Sports Ankle Socks Sports Shoes (minimal trim, preferably velcro) Bucket Hat</p>		<p>Blue Polo Shirt with Crest Navy Rugby Style Sport Shorts (Under Tracksuit) Navy Tracksuit with Crest College White Sports Ankle Socks Sports Shoes (minimal trim, preferably velcro) Bucket Hat</p>

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Years 1 to 6 Uniform

Year 1 - 6 Summer Uniform TERMS 1 & 4		
FEMALE		MALE
<p>Tunic Dress with Crest Blue Wool Jumper with Crest (Optional) College White Ankle Socks Black Leather Lace-Up Dress Shoes Bucket Hat</p>		<p>Blue Short Sleeve Shirt with Crest Navy Shorts with Elastic Back Blue Wool Jumper with Crest (Optional) College Navy Socks Black Leather Lace-Up Dress Shoes Bucket Hat</p>

Year 1 – 6 Winter Uniform TERMS 2 & 3		
FEMALE		MALE
<p>Tunic Dress with Crest Blue Wool Jumper with Crest College White Ankle Socks Navy Tights (70D) Optional Black Leather Lace-Up Dress Shoes Bucket Hat</p>		<p>Blue Short Sleeve Shirt with Crest Grey Trousers Blue Wool Jumper with Crest College Tie Plain Black Belt (If Required) College Navy Socks Black Leather Lace-Up Dress Shoes Bucket Hat</p>

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Years 7 to 12 Uniform

Year 7 - 12 Summer Uniform TERMS 1 & 4		
FEMALE		MALE
<p>Tunic Dress with Crest</p> <p>Blue Wool Jumper with Crest (Optional)</p> <p>College White Ankle Socks</p> <p>Black Leather Lace-Up Dress Shoes</p>		<p>Blue Short Sleeve Shirt with Crest</p> <p>Navy Shorts with Belt Tabs OR Grey Trousers</p> <p>Blue Wool Jumper with Crest (Optional)</p> <p>Plain Black Belt (If Required)</p> <p>College Navy Socks</p> <p>Black Leather Lace-Up Dress Shoes</p>

Year 7 - 12 Winter Uniform TERMS 2 & 3		
FEMALE		MALE
<p>Tunic Dress with Crest</p> <p>Blue Wool Jumper with Crest (Optional)</p> <p>Blue Blazer with Crest</p> <p>College White Ankle Socks</p> <p>Navy Tights (70D) Optional</p> <p>Black Leather Lace-Up Dress Shoes</p>		<p>Blue Short Sleeve Shirt with Crest</p> <p>Grey Trousers</p> <p>Blue Wool Jumper with Crest (Optional)</p> <p>Blue Blazer with Crest</p> <p>College Tie</p> <p>Plain Black Belt (If required)</p> <p>College Navy Socks</p> <p>Black Leather Lace-Up Dress Shoes</p>

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General

Sports Uniform ALL YEARS	
FEMALE / MALE	
<p style="text-align: center;">Blue Polo Shirt with Crest</p> <p style="text-align: center;">Navy School Sport Shorts</p> <p style="text-align: center;">Navy Tracksuit with Crest</p> <p style="text-align: center;">College White Sports Ankle Socks</p> <p style="text-align: center;">Lace-Up Sport Shoes (Minimal Trim – Not Vans, Volleys, Skate Shoes or Canvas casual shoes)</p> <p style="text-align: center;">Bucket Hat (Primary)</p> <p style="text-align: center;">Bucket Hat or College Cap (Secondary)</p>	

Uniform Accessories					
					
School Shoes	Sports Shoes	College Socks	College Tie	College Bucket Hat	College Cap

Acceptable Accessories/Jewellery		
		
Watch	Studs	Sleepers